

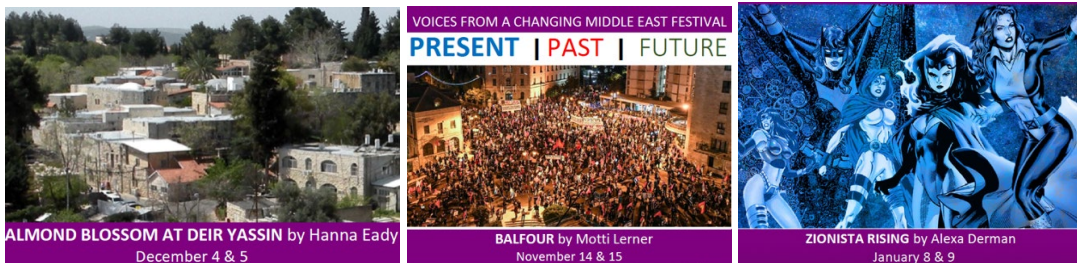


Work with Voices Festival Productions

We are seeking:

Workshop Production Stage Manager, AEA Assistant Stage Manager, Non-AEA

for 2023



VFP presents three new works from and about Israel/Palestine, rehearsing at Spooky Action Theatre, in the Universalist National Memorial Church's Perkins Hall Theater • 1810 16th St NW, Washington, DC.

**20 – 29 hours for readings in November, December and January. Availability:
November 8 – 14, 2023 • November 30 – December 5, 2023 • January 4 – 9, 2024**

RATE: \$20/hour for 20-25 hour for week-long reading presentation

2024



From February through early May 2024, VFP presents two workshop productions (official dates TBA soon), rehearsing and performing in March at Spooky Action Theatre, at UNMC's Perkins Hall Theater • and in the spring at a site-specific downtown DC location.

**\$17/hour for 25-32 hour multi-week rehearsal/performance contract
(Contractual -Temporary; Part-time: In-Person)**

JOB DESCRIPTION: The Assistant Stage Manager assists the Production Stage Manager with all SM responsibilities. This can include supporting the running of rehearsals, clerical organization, and insuring the smooth execution of the performances. The ASM should set an example in punctuality and professionalism. It is important that the ASM is flexible and will take initiative.

Before each rehearsal, the ASM should help the SM ensure the stage or rehearsal space is ready. This could include setting up furniture, set pieces, and props. The ASM may be asked to notate blocking or notes, before or during tech. After blocking, the ASM may be required to be “on book,” following the script after actors are expected to know their lines. A procedure for prompting will be arranged.

It is important the ASM has a complete understanding of the placement and movement of scenic pieces and props. It could be the ASM’s responsibility may include being board operator. After rehearsals and/or performances, the ASM helps the SM and producing partners insure everything is put away and the facility is locked up.

ABOUT VFP: Voices Festival productions is an independent production company based in Washington DC, which produces plays (and the occasional musical) that stimulate debate and discourse, introspection and awareness, informed by revelation of our underlying humanity in all its color and complexity, finding resonance between those living with conflict in the Middle East and closer to home, in our nation’s capital, along the seams of our nation and its very real and perceived divides. We celebrate diverse, inter-cultural voices and encounters through inter-connected performance of both provocative and introspective new works for the stage, in dialogue with our moment.
www.voicesfestivalproductions.com

ALL VFP STAFF: (ex. contractual artists/festival associates/volunteers) are asked to follow organizational policies for anti-discrimination/harassment and Covid Safety protocols. In addition to our mission, we have iterated Company Safety Documents, including our VFP Anti-Harassment Policy, Rehearsal Room Standards (based on the work of our colleagues at Not in Our House: Chicago), an Intimacy Pillars Reference Guide, Concern Resolution Form, COVID Safety Plan, and more. We have been following and reviewing these guidelines during our workshop rehearsals thus far, soliciting feedback from artists in support of an effective rehearsal, performance and workspace culture.

Voices Festival Productions is committed to diversity, equity, and equal employment opportunities designed to promote a positive model of inclusion. As such, VFP encourages submissions of all ethnicities, gender identities, ages, and different abilities to submit.

TO APPLY: Please send: cover email of interest along with resume, and three references (Name, title, email, cell number) to: info@voicesfestivalproductions.com